

GLCS Facilities Sub-Committee Meeting

Logistics

Time:	4 p.m. to 5:30
Date:	10-28-13
Attendees:	Kelly Low, Jill Peterson, Rose Richer, Kim Kallieras, Casey Elder, and Paul Augustyn
Please Bring/Read:	
Location:	RGS
Meeting Purpose:	Tour the school facilities

Agenda

Item	Time	Agenda Item	Presenter
1		Tour building and takes notes via ipad on various aspects of the facilities	Paul Augustyn
2			
3			
4			

Open Actions

No	Action/Discussion	Who	When	Status or comment
1.				
2.				
3.				
4.				

Next Meeting Details:

Additional Comments:

RGS Facility Room Notes:

Kindergarten Share Space:

- Not used as a classroom
- No access to rest of hallway, have to go through another classroom to get out to the rest of the building

Rm. 106:

- Designed as a Kindergarten Classroom but could be used as a 3rd grade classroom
- Does not contain space for a teacher's desk
- Has a bathroom in the room
- Outside access doors
- Mirrored by room 102
- Potential special ed space

Utility Closet:

- Between the Kindergarten rooms
- Potential could be used as an office space for a staff member to work with students
- Currently home to the copier in that wing

Rm. 110:

- Currently used as the 3rd section of Kindergarten
- Could be used as any type of classroom K – 5

Pre-K Motor Room:

- Need to check square footage of this room
- Could be shorter than the other classrooms in the older wing

Nurses Office:

- Located off of the recess area
- Has its own bathroom
- Very large room could be utilized for other assignments

PTO Closet/Store Room:

- Previously used as an office at different times in school history
- Has a sink

Rm. 132:

- Current office space for Linda Aavang (utilized one day a week)
- Could be used as other work space for personnel

- Very small

Rm. 134: Social Worker Office:

- Social worker's office located in main office
- Plenty of space to work with a small group of students

Principal's office:

- Large room
- Previously used as a conference room, meeting room for staff, and superintendent's office

Gym:

- Smaller than Spring Grove gym
- Permanent stage area with storage underneath
- Retractable bleachers
- Basketball rims are not removable or retractable

Locker Room sfor Gym:

- Workout space/storage area
- Could be used as a workspace or office space with students
- Each includes a bathroom

Work Room/Supply room adjacent to gym:

- Die Cutters
- Laminators
- PTO Copy machine
- Art supply storage
- General work area
- Alternative access to gym
- Could be converted into a student/staff space or office

Teacher Workroom/Lounge

- Teacher mailboxes
- Copier and a computer station
- Lunch Room: refrigerators, microwaves, sink, pop machine
- Has been previously used as a library
- Placement of electric outlets have sometimes been an issue

ECE Room:

- Typical size and space
- Has been used previously used as a regular education classroom

Serving Area:

- Students receive a milk and then receive their meal
- Trays are returned in this area as well
- Fairly large Kitchen area attached
- Food preparation area including sinks, stove, oven, warmers, freezers, and refrigerators

3rd Grade Girls/Boys Restroom:

- 3 stalls, 2 sinks in girls
- 2 urinals, 1 stall in boys
- smallest bathrooms in school besides single toilet/sink bathrooms
- Bathroom floor issues

Rm. 160:

- Previously used as a classroom
- Has a wall that appears to be removable
- Could be combined with Rm. 158 to make a larger room

Rm. 162:

- Appears to be a little bit smaller
- Currently used as music room
- Has a wall that appears to be removable
- Could be combined with Rm. 164 to make a larger room
- Storage space in the middle instead of windows (only 4 windows)
- Could be used as a classroom as well

Rm. 164:

- Has a wall that appears to be removable
- Could be combined with Rm. 162 to make a larger room
- Currently used as art room
- Middle area instead of windows (only 4 windows)
- Could be used as a classroom as well

Ramp: (Old Wing into New Wing):

- Low grade
- Easy to traverse
- Could be difficult to move a TV cart for example

Library:

- Side Space: for reading with younger classes and younger students books storage
- Main Library: tall ceiling with large windows
- Discussion on creating 2 libraries (would you need fewer books if it was a K-2 or a 3-5?)
- Large checkout counter area
- Conference Room located in library
- Librarian Office located in library (contains a sink)

Psychologist Office:

- Previously used as an office in the past
- Has a light and fan
- No windows
- Could place a larger table in here to meet with small groups

Rm. 174: (Spanish Rm.):

- Need to check square footage of newer wing rooms

Computer Lab:

- Copier for computer lab and teacher use
- Desk located in back (not used)
- Currently using a desk in the corner

Boy's Bathroom in Newer Wing:

- 2 urinals lower for younger students and 4 more at regular height
- 4 stalls
- 3 sinks higher as compared to 1st/2nd grade wing

Bathrooms also located in 1st/2nd grade wing and by main office

- Neither of these bathrooms perceived to be an issue for any grade level to use

Rm. 190:

- Appears to be bigger than the other side of the hallway room (174 to 192)
- Extra space by the windows and storage cabinets

Center storage area:

- Contains servers and phone components
- Desk for RGS Tech
- Storage cabinets and sink
- Storage area for 5th grade
- Connects with Computer lab and Rm. 188

Rm. 188:

- Slightly larger than the other rooms
- Previously a science lab (science lab desk and sink has been removed)
- Cabinets and storage space (includes a sink) that none of the other classrooms have

Hallway in New Wing:

- Storage areas
- Hooks lining the hallway

North Mobile:

- Divided into 6 smaller rooms
- Used for small groups activities by Special Education Teachers, Aides, and Reading Specialist
- Previous used as grade level rooms (3 larger rooms)

East Mobile:

- 3 rooms
- Could be used as grade level classrooms
- Exits from both sides

Cafeteria:

- Maximum 200 at a time with tables
- Also used as full Band room
- Offices upstairs: book room, storage and Band office for small lessons
- Another small office space off of cafeteria (currently used as storage)