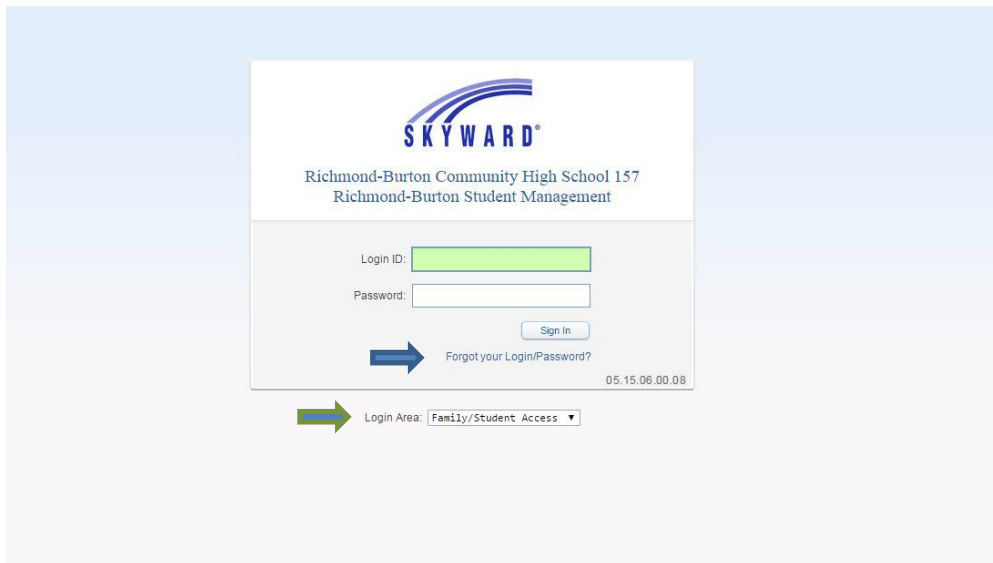


Skyward

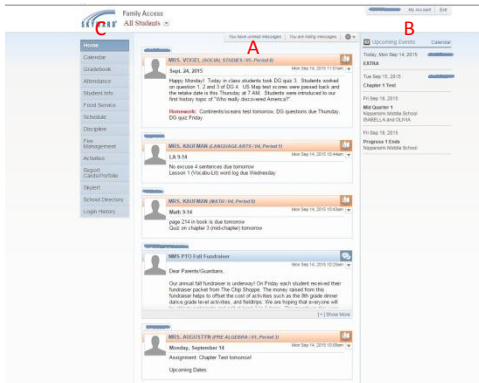
Parent's Reference Guide



Note... two important items on the login screen:
..."Forgot your login/password" - at anytime you can change your password or have an email sent to reset your password ➡ .
...Login area always needs to be set to "Family/Student Access" ➡ .

Home Page

All Schools



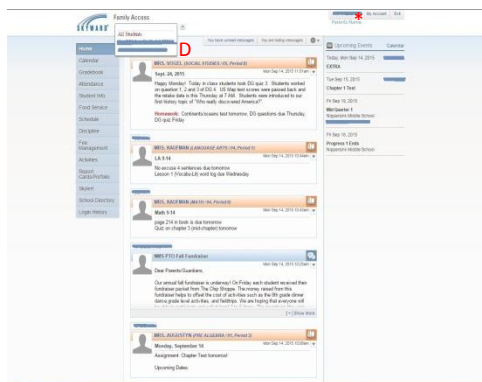
The home page contains a:

... message board (A),

...snapshot of the weeks calendar of events (B),

...directory to Skyward(C)

...My Account settings (*), contact info, and directory choices , food balance notification



Items posted on the message board are color coded

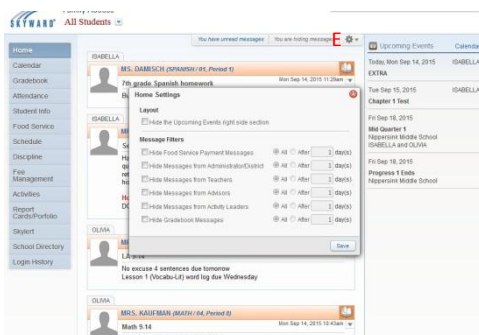
Blue are PTO, Administration

Orange are from the grade book and are per student

By clicking on...

...All students (D) (If you have multiple students) it will give a drop down of your students. The page will only show data pertaining to the student selected.

...If the little Cog wheel (E) is clicked settings can be made that customizes your Skyward Access Wall



Calendar

All Schools

Family Access
All Students

My Account | Exit

September 2015

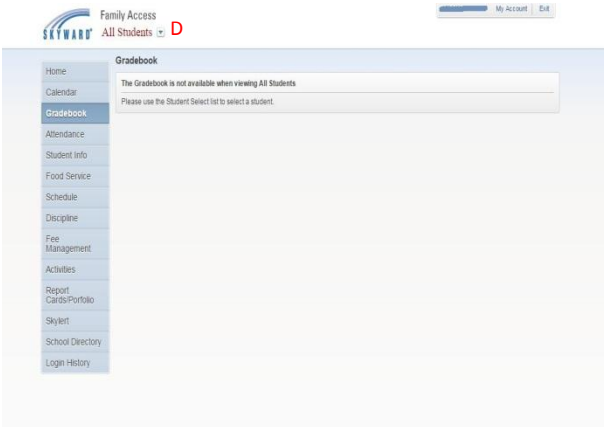
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

The calendar has many items listed...

Administrative Messages...
...athletics
...PTO Events
... schools days off
...terms of the school year

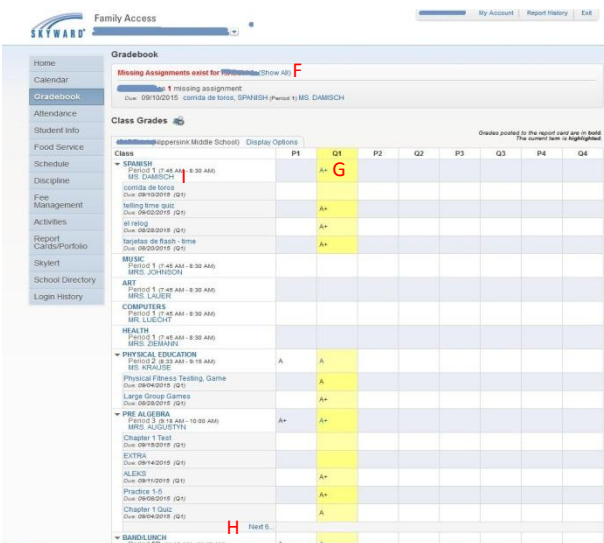
Grade Book Messages...
...assignments
...test dates
...grades

Gradebook



If you get this error...

Don't Panic.... A student needs to be selected (D).



...Missing assignments (F)

Click on **show all** to view all missing assignments

... Grades (G) Click on the letter grade to see more details on the grade

... Assignments (H), as the amount of assignments increase ; some assignments are hidden. Click the **Next?** To see more assignments.

Click on the assignment to see more details on the assignment

... Class (I) Click on the class to see class details, time, period, room.

Attendance

All Schools

Family Access

My Account | Exit

Attendance

Today's Attendance: Mon Sep 14, 2015

No Absences or Tardies were recorded for [Isabella](#).

ISABELLA (Nippersink Middle School)

Date	Attendance	Period	Class
Wed Aug 26, 2015	EXCLUDED/UNEXCUSED TARDY (UNEXCUSED)	1	J SPANISH

Class Info

SPANISH Period 1 MS. DAMSCH

Nippersink Middle School

Alphabey / Section: 7074/D1

Course Length: EXPLORATORY1 Credits: 0.000

Meeting Times

Teacher: MS. DAMSCH Period: 1

Start Date: Wed Aug 19, 2015 Time: 7:45 AM - 8:30 AM

End Date: Tue Oct 6, 2015 Room: 210

Attendance will give a snapshot of your student's attendance . Click on class that the student was late to and get the details (J).

Student Information

All Schools

Family Access

My Account | Exit

Student Information

Critical Alert Information (K)

School: [\[Redacted\]](#) Nippersink Middle School
Principal: MS. WELLS

Home: [\[Redacted\]](#) Grade: 07 Status: Active (Full-time)
Advisor: MS. LABUNSKI
Discipline Officer: MRS. RICHARDS

Gender: Female Age (Birthday): 13 (07/11/2002)
Language: ENGLISH Graduation Year: 2021
Order ID: [\[Redacted\]](#)
Cell: [\[Redacted\]](#)

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
(MOTHER)	(847) [Redacted]	(847) [Redacted] (Work)			
(GRANDPARENTS)	(847) [Redacted]				

Student information

...address

...Primary and emergency phone numbers

...Critical Alert Information (K)

...Parent details (L)

If the data changes and is no longer accurate please call your School office and have them update it for you.

Food Service All Schools

Family Access | My Account | Exit

Food Service

Current Account Balance: **\$54.90** (M)
Lunch Type: NORMAL

Today's Lunch Menu (N) | Lunch Calendar

Food Service Messages/Links (Nippersink Middle School)

Please check the balance on your student's account.

Nippersink Middle School (P) | View Totals (Q) | Make a Payment (Q)

Payment Date	Payment	Check #
Mon Jul 27, 2015	\$75.00	VIA WEB
Mon Jan 3, 2011	\$125.00	VIA WEB
Thu Aug 19, 2010	\$125.00	VIA WEB

Weekly Purchases For: Sun Aug 30, 2015

OLIVA (Nippersink Middle School)

Item	Price
Week Total	\$2.10
Key Pad Number	2739
Sun Aug 30, 2015	
No purchases for this date.	
Mon Aug 31, 2015	
No purchases for this date.	
Tue Sep 1, 2015	
No purchases for this date.	
Wed Sep 2, 2015	
IZZE drink	\$1.25
Total	\$1.25
Thu Sep 3, 2015	
Student Milk	\$0.35
Total	\$0.35
Fri Sep 4, 2015	
Bot Water	\$0.50
Total	\$0.50
Sat Sep 5, 2015	
No purchases for this date.	

- ...Current Balances (M),
- ...Lunch Menu for the Month (coming soon) (N),
- ...View purchases (O)
- ...View totals (P)

Online Payment Vendor: RevTrak | Pay with Vendor | Empty Cart

I would like to make an online payment for: (Please click the Update Payment Amount button to select an item to pay)

Total Payment: 0.00

Food Service Payment: 0.00 | Update Payment Amount | Clear Items | Balance: 74.25

Fee Management Payment: 0.00 (R) | Update Payment Amount | Clear Items | Balance: 0.00

Total Payment: 0.00

Food Service Payment: 0.00 | Update Payment Amount | Clear Items | Balance: 84.90

Fee Management Payment: 0.00 | Update Payment Amount | Clear Items | Balance: 0.00

Total Payment Amount for all Students: 0.00

- ...Make a payment (Q)
- ...“Update payment amount”(R) to all money to an account.
- There are two accounts: **Food service** and Fee management
- ...Fill in the amount of the payment, “Pay with Vendor” (S) and you will be re-routed to Revtrak.
- Note:... each student is listed separately.

Schedule

The screenshot shows a 'Family Access' page for a student. The main content is a 'Schedule' section titled 'Currently Scheduled Class: Mon Sep 14, 2015 11:36am'. It displays a grid of classes for the current semester. A class is highlighted in yellow, and a red 'U' icon is visible next to it, indicating the teacher's email is available. A red 'T' icon is also visible next to another class, indicating class details are available.

This is your students schedule during the day.

...by clicking on the subject the class details show (T)

...by clicking on the teacher the teachers email shows (U)

Discipline

The screenshot shows a 'Discipline' page for a student. The page displays a list of discipline incidents. One incident is highlighted in blue, and a red 'V' icon is visible next to it, indicating that actions taken are available. Two bar charts show 'Term 1 Offense Totals' and 'YTD Offense Totals'.

The discipline page provides you with infraction that your student may have experienced in school.

...the actions taken are also available (V)

Fee Management All Schools

Fee Management

Unpaid Balance: W

Wipacorn Middle School: 0.00 Y 1 Z

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Payor Name	Pay Plan ID
2016	Thu Jul 2, 2016	Registration Ia	100.00	100.00	0.00		
2016	Thu Jul 2, 2016	Registration Ib	10.00	10.00	0.00		
2016	Thu Jul 2, 2016	Registration Ic	10.00	10.00	0.00		
2016	Mon Jul 27, 2015	Drama Club	25.00	25.00	0.00		
2016	Mon Jul 27, 2015	Future Problem	0.00	0.00	0.00		
2016	Mon Jul 27, 2015	PE Uniform Top	9.00	9.00	0.00		
2016	Mon Jul 27, 2015	PE Uniform Bot	9.00	9.00	0.00		
2016	Mon Jul 27, 2015	Yearbook	30.00	30.00	0.00		

This area provides unpaid balances (W), list of fees (X), a list of payments (Y), adding fees (Z) i.e. sports, gym clothing, yearbook. ...Make a payment (1)

Online Payment Vendor: RevTrak S

I would like to make an online payment for: (Please click the Update Payment Amount button to select an item to pay)

Total Payment: 0.00	
Food Service Payment: 0.00 R	Update Payment Amount <input type="button" value="Clear Items"/> Balance: 74.25
Fee Management Payment: 0.00	Update Payment Amount <input type="button" value="Clear Items"/> Balance: 0.00

Total Payment: 0.00	
Food Service Payment: 0.00	Update Payment Amount <input type="button" value="Clear Items"/> Balance: 84.50
Fee Management Payment: 0.00	Update Payment Amount <input type="button" value="Clear Items"/> Balance: 0.00

Total Payment Amount for all Students: 0.00

... "Update payment amount" (R) to all money to an account. There are two accounts: Food service and Fee management ... Fill in the amount of the payment, "Pay with Vendor" (S) and you will be re-routed to Revtrak. ... if there are multiple students (as seen here) there will be a fee section for each student

Activities

SEWARD All Students ▾

Activities View Activities from Prior Years

Home

Calendar

Gradebook

Attendance

Student Info

Food Service

Schedule

Discipline

Fee Management

Activities

Report Cards/Portfolio

SkyAlert

School Directory

Login History

Date Range	Events	Activity	Awards	Requirements	Leader	Assistants
01/01/1900 - 12/31/9999		CROSS COUNTRY (Athletic & Voluntary)				MR. HEFNER MS. KRAUSE

List of student activities:
...The coaches or assistants are listed

Report Cards/Portfolio

All Schools

SEWARD Family Access My Account | Report History | Exit

Report Cards/Portfolio - Attachments

Nipewasik Middle School

Portfolio is not available for

Nipewasik Middle School

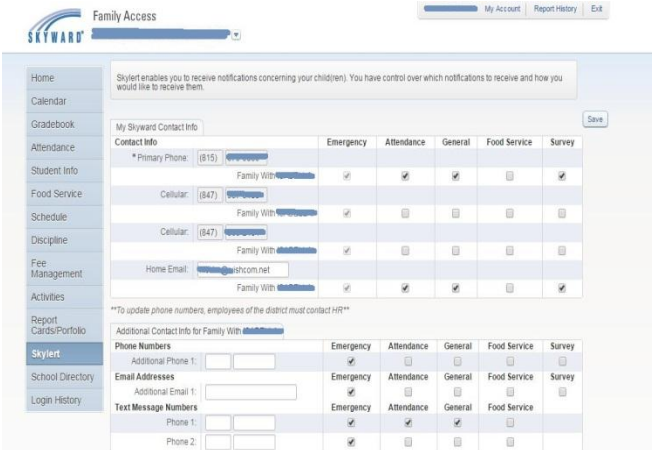
Report Directory is not available for

Description	Type	Created
Quarter 4 2014-2015	Report Card	Fri Jun 5, 2015 1:48pm
Progress 3 14-15	Report Card	Wed Apr 29, 2015 11:57am
Progress 4 14-15	Report Card	Wed Apr 29, 2015 11:28am
Quarter 3 2014-2015	Report Card	Fri Mar 20, 2015 3:21pm
Quarter 2 2014-2015	Report Card	Wed Jan 21, 2015 10:03pm
Progress 2 14-15	Report Card	Mon Dec 8, 2014 12:12pm
Quarter 1 14-15	Report Card	Fri Oct 24, 2014 3:17pm
Progress 1 14-15	Report Card	Fri Sep 19, 2014 4:03pm

Current and past report cards are accessible on this page.
...click on the date, you are able view and print.

Skylert

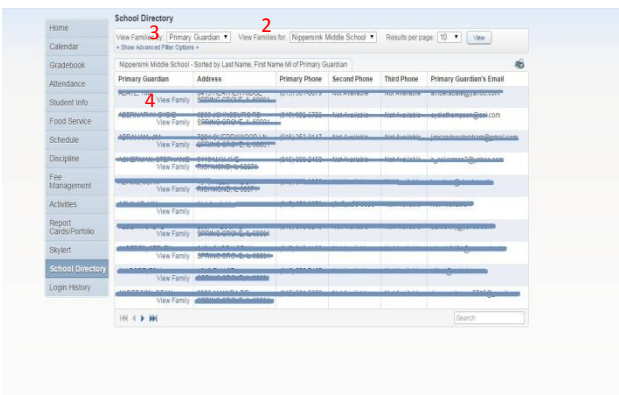
All Schools



Notification settings....
Skylert enables you to receive notifications concerning your Student. You have control over which notifications to receive and how you would like to receive them.

Directory

All Schools



This is a list of the whole district, or just the student's school (2), sort by students or parents (3), Click on "View Family" to see siblings (4)
...parents can opt-out from being listed in the directory. On the "HOME" page under my account (top right corner)(*)

Google Tips