



February 5, 2019

Dear Friends of Richmond Grade School,

Hello! It's hard to believe Richmond Grade School PTO Inc. is preparing for its 15th Annual TAILGATE 4 EDUCATION AUCTION on Saturday, October 19, 2019 at Nippersink Country Club. Due to the overwhelming support of local businesses, corporations, individuals, and RGS families, this event continues to be the major source of income for our PTO and has helped fund numerous school and classroom improvements and education programs. We have completed several goals to date including a traverse wall in the gym, additional playground equipment, an "outdoor classroom" picnic shelter, and water fountain/bottle filling stations. Last year's goal was to raise money for "classroom makeovers" that would benefit both students and teachers. We have been able to make a difference at our school by providing cabinets in several classrooms, upgrading our sound system, and installing cork strips throughout our hallways just to name just a few. Since classroom and school needs are always changing, we will continue to raise money to improve our school as needed and continue to fund educational programs such as assemblies for the students.

As in the past, we hope you'll consider providing an auction item or cash donation to the 15<sup>th</sup> Annual Tailgate 4 Education! This is an excellent opportunity to promote your business while supporting Richmond Grade School. Our organization has 501(c)(3) tax status. Please use this Tax ID Number, 46-3130620, for tax purposes.

We will be pleased to recognize your participation in our event through the following avenues:

- Posting you as a donor on our Facebook page
- Silent or Live auction display at the event
- Listing your item or service in the TAILGATE 4 EDUCATION catalog
- Listing your name as a contributor/donor in the TAILGATE 4 EDUCATION catalog

To make a donation, please complete the attached Auction Donation Form and return to the attention of Heather Folbrick, Richmond Grade School at 5815 Broadway, Richmond, IL 60071. If you would like your item(s) picked up or have any questions, please contact Marcy Garrison at 224-612-4002 garrisonfamily21@gmail.com or Heather Folbrick at (847) 707-6367 hfolbrick@gmail.com. All of us at Richmond Grade School appreciate your generosity and extend our good wishes for your continued success.

Sincerely,

*Heather Folbrick*

*Tailgate for Education Chairperson*